

MINUTES

Valley Academy PTO Board Mtg. Minutes

Date/Time **12/5/13 5:30pm** Meeting called to order by **Charlotte Potter**

In attendance

- Charlotte Potter, Josh Wallis, , Andrea LaBaron, Jill Cotten

Approval of Minutes

- A motion was made and to approve November's PTO board meeting minutes.

President's Report

- The IRS want to how we are doing fund raisers and raising money.
- We need to file taxes for 2013. The cost for filing taxes is \$400.00. We need to file within 6 weeks from the day Charlotte called. Charlotte will contact the accountant to find out all unanswered questions.
- Discussed our PTO page on VA's website
- Discussed switching the bank account from Mountain America to Wells Fargo
- Reimbursement vs. Donation
- Money earned from Dixie Direct and book fair. There was \$8,425 total, we made \$4,212.50. There was 240 books sold (180 left). Miranda Kloos is organizing this for us and working with Dixie Direct on a Reward for kids selling.
- Decided to get Marvin and Jessie life skills program

Treasurer's Report

- Update on budget given and discussed lunch fund which is \$447.53. Moved lunch fund to general and use it for teacher appreciation. Box tops will go toward playground fund.
- Money was donated from the Pumpkin Fest
- We made \$4,212.50 from Dixie Direct. Which account do we want to put in in?
- The Scholastic Book fair earned \$1868.78 for the teachers but we decided it should go to the 5th, 6th, 7th, and 8th grade teacher.

Principal Report

-Not in attendance