

Valley Academy Public Board Meeting Agenda
December 13, 2011 at 7pm
147 N 870 W Hurricane, UT 84737

1. Welcome and call to order (7:00)
2. Review and accept minutes of previous meetings (11/15/11 and 12/3/11)
3. Read mission statement

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

4. Report from Committees (7:05-8:00)
 - a. Legal
 - i. Status of 501C3 application
 - b. Land and Building
 - i. Rental agreement on temporary office space
 - ii. Land update
 - iii. Building plans
 - c. Board Development
 - i. Charter review
 - ii. Board Development topic
 - d. Technology
 - e. Academics
 - f. Finance
 - i. Update on revolving loan application
 - ii. Discussion of payroll, insurance, other financial items
 - g. Marketing
5. Public comment period (8:00-8:10)
Please keep comments to 2 minutes or less. Board members will be available to answer questions following the meeting.
6. Time and place for next meeting, proposed January 24, 2012.

Valley Academy Public Board Meeting Minutes
147 N 870 W, Hurricane, UT 84737
December 13, 2011 at 7pm

In attendance: Alisha Terry-Martin, Cory Martin, Gaylene Knoke, Lane Blackmore, Kevin Abraham, Angela Johnson, Julie Winder, Shelly Anderson, Michelle Brown, Adam Heyder, Tonya Heyder, Chauncey Turley, Richard Hirschi, Sara Hirschi, Buffy Nelson, Elna Perkins, Megan Johnson, Mark Skousen, Tana Hall. Excused: Trent Seegmiller, Derek Lewis.

Welcome and call to order. (7:00)

Motion to accept minutes from 11/15/11 board meeting as written made by Lane Blackmore. All members in favor.

Motion to accept minutes from 12/3/11 board meeting as written made by Lane Blackmore. All members in favor.

Mission statement read by Gaylene Knoke.

Reports from committees:

Legal: Trent reported that the 501C3 application has been submitted to the IRS for approval. There is a 2-6 week turn around for applications. Trent feels certain we will have no issues with the application, and we should hear back from the IRS by our next board meeting. We will get a letter back either confirming our status or asking for more information.

Land and Building:

We have a rental agreement from Accutek Solutions for use of a work station in their office and use of their conference room for small meetings and interviews. This is primarily to be used by the school Director as a temporary office until our building is complete. The agreement is for \$200/month and includes use of the internet. We will be able to use the space during their normal business hours and at other times by special request.

Land and Building update from Mark Skousen: Attached 12/10/11 weekly progress from Highmark School Development. Assurance given that we will be able to meet the January 1 deadline for groundbreaking made by the State Charter Board. We will be able to plan for a groundbreaking party after the Jan 12 planning commission meeting. Bids are out for local contractors.

Board Development:

Reviewed the Opportunities for Parental Involvement section of the charter.

Listened to a Board Training podcast by Dr. Brian Carpenter, titled "Where the Heck are We?" that detailed items to be included in the board handbook and orientation

for new board members. Alisha is currently working on Board Policies for consideration.

Academics: Gaylene reported that she has been working on curriculum calendars that will make it easier for teachers to plan straight from the state requirements to an every day calendar.

Gaylene suggested that the board be able to read and discuss ideas from the book "Driven" by Daniel Pink at our next board meeting.

Finance:

We were given approval by the State Charter Board for \$263,000 in revolving loan funds for start up costs. We are just waiting for the approval now from the State Board of Education. When that approval comes, we should have half of those funds available by January 16 and the other half in May. We will be able to use these funds for several start up items this coming year.

Kevin Abraham introduced a list of several financial items to consider, which were discussed. Kevin will be working on putting together a package for new hires and purchasing policy. This needs to be done quickly before we begin receiving or expending funds.

Marketing:

The marketing committee did a great job with the Hurricane Tree Festival! Laverkin's Winterfest literally got blown away with the high winds we had that week, so we did not participate in that event. Upcoming events: planning for official groundbreaking party for February, possibly the 14th. Working on a letter asking for donations for the party. Save your DI stuff for a school yard sale fundraiser planned for April (when it gets warmer). Marketing committee is talking to the movie theater about an ad.

No public comment.

Time and place for next meeting: January 17, 2012. 7pm at the Hurricane City Office.

Motion to adjourn made by Lane Blackmore. All members in favor. (8:30)