

Dear Board Members,

We have been asked to sign a letter of intent with Highmark School Development, very similar to the one we signed approximately two years ago with current dates and language. It appears to be non-binding, and the stepping-stone we need to start the process of our building and other marketing costs that Highmark has agreed to help with.

Since we are not scheduled to meet again until the middle of August, and time is of the essence, I would like to ask each board member to review the letter. If you are in agreement, please sign and get this back to me as soon as possible. Once I have all members in agreement, I will sign the letter of intent and get the ball rolling.

If you have any comments to make or suggestions for change, please put it on this letter along with your signature. This is not a contract, just a letter of intent. A formal contract will come in the future with any of the changes that we have negotiated with Highmark.

Thank you!

Alisha Terry-Martin
Valley Academy-Board Chair

Comments:

Board member signature: _____